

Department of CHamoru Affairs

Lourdes A. Leon Guerrero *Maga'haga* Joshua F. Tenorio *Sigundo Maga'láhi*

January 28, 2020

<u>AGENDA</u>

- I. Call to Order (Inifresi)
- II. Roll call
- III. Presidents Report
 - A. FestPac
 - B. Task Force
 - C. CHamoru Village
 - D. Guam Museum
 - 1. DCA BOT to approve SOP
 - 2. Kosas Board of Advisors items
 - 3. Renewal for Galaide
- IV. Old Business
- V. New Business
 - 1. Waivers Policy "Educational"/Reassess fees
 - 2. SOP's for NAF accounts
- VI. Other discussion
- VII. Adjournment











Department of Chamorro Affairs Board of Trustees Meeting Minutes Tuesday, November 19, 2019 – 2pm

I. CALL TO ORDER

There being a quorum, the meeting of the Board of Trustees was called to order at 2:00pm, Tuesday, November 17, 2019 by Chairwoman Linda Reyes.

Inifresi...

II. ROLL CALL

Members Present: Linda Reyes, Mary (Shelly) Gibson (via teleconference), Dina Hernandez, Beatrice Limtiaco, Catherine Flores, Leonard Iriarte, and Vicente Meno. Others Present: Anna Marie Arceo (DCA President), Leona Young, Jennifer Paulino, Dominica Tolentino and Koby San Nicolas

III. APPROVAL OF MINUTES

Chairwoman suggested that the minutes be available for all to review before the meeting so that any issues may be brought up immediately and not spend too much time on minutes. Motion to approve minutes for meeting held September 17, 2019, made by Beatrice Limtiaco, seconded by Dina Hernandez. All were in favor and minutes were approved. Chairwoman mentioned that normally the Board Secretary does not prepare the minutes and only attests to it and we will be moving toward that direction where it becomes a function of the department to prepare the minutes.

IV. TREASURER'S REPORT

President Arceo stated that a report was provided but is not updated. Being that DCA does not have an AO, the report was prepared by Sherry Barcinas – CAHA who only comes in intervals and not fulltime. President Arceo will be interviewing this Thursday for an AO. An official Treasurer's report will be provided at the next Board of Trustees meeting. A motion made to table Treasurer's report made by Cathy Flores, seconded by Dina Hernandez. All were in favor and motion was approved.

V. PRESIDENT'S REPORT

A. 2020 Budget

A breakdown was provided and President Arceo reported that without an AO, we got the same amount as last year, however, we lost \$20K for operations. The budget includes the Museum and CHamoru Village.

B. Guam Museum

1. Leona Young reported that the Kosas Advisory Board has been formed and enough for a quorum. First meeting is scheduled for November 20, 2019. Some action items that will be addressed is: the election of officers, setting meeting dates, review museum matters specific to the repository collection contract





Minutes for DCA Board of Trustees Meeting-DCA/Gm Conf. Rm. Tuesday November 19, 2019- 2pm Page 2 of 4

operations, review the status of the AG's response to the AAL (fees), review the OPA audit status and review accreditation proposal. Moving forward, the Advisory Board will review all Museum matters and recommend action for DCA to take.

- 2. The Museum Foundation is doing a partner with the Governor and Lt. Governor's Office to host the Christmas Festivities at the Museum. Schedule of events provided to Board of Trustee Members.
- 3. Board Member Beatrice Limtiaco inquired about the dehumidifier that was needed at the repository. Leona Young reported that it is still needed and the last few weeks were spent focusing on the mold mitigation, also changing out boxes, airconditioning and changing out the doors. The dehumidifier will come soon. The challenge with not having an AO, Leona Young is having to do the administrative work. SHPO came down to do a site inspection and were satisfied with the organization of the boxes and the labeling.
- 4. As for the project "I Naftan I manainata", burial of ancestral remains, Mary (Shelly) Gibson has taken the lead on this project and is working with Gary (Office of Economic Adjustment). Target date is first quarter of 2020.

C. CHamoru Village

- 1. Jennifer Paulino reported as of November 2019 there are currently 10 occupied food units, 4 vacant food units (evicted businesses) and 2 food units with major repairs needed amounting to \$50K each. On the retail side there are 22 units and 1 vacant. Produce there is one. Ms. Paulino also explained that before eviction, there is a due process. Original rules and regulations that have been established is what is being followed and enforced. Board Member Cathy Flores suggested that we revisit the lease agreement and bring it up to date. Ms. Flores will obtain a copy of the lease and have legal look over it. A suggestion was to form a subcommittee to review.
- 2. Recent programs and projects, is the revision of the Wednesday Night Market SOP. Going through phase 1, 2 & 3. This way, it's a gradual change that the merchants can adapt to. Phase 1 is compliance. Phase 2 (which is where we're at currently) is to start moving people around and scheduling different areas in the village for the different types of categories based on items being sold such as, made on Guam products, products promoting Guam but not made on Guam, and all other vendors.
- 3. Ms. Paulino reported that they are looking into a program and filling vacant spaces by offering Guam Product Seal holders to perform demonstrations such as making candy and weaving daily and making the space rentals more affordable by dividing the space amongst vendors.
- 4. CHamoru Village was voted the "Best in the Pacific" winner by visitors from other regions (Japan, Korea, etc..).

5. Incident Reports:

•A&L Variety cited and suspended for non-compliance of selling outside of her shop on Wednesday Night without paying the fee and displaying clothing outside her shop which is a safety hazard.

Minutes for DCA Board of Trustees Meeting-DCA/Gm Conf. Rm. Tuesday November 19, 2019- 2pm Page 3 of 4

- Vendor Julia Rivera a report received that a family member drove off property
 intoxicated and hit a child. GPD was called. The child was not hurt. The person was picked
 up and vendor was suspended. With this incident we are looking into increasing security.
- Homeless Issue: There is a great number of homeless people squatting underneath the Festival Huts. Personnel would clean the area but then they come back again. The Homeless Coalition advised that all they can do is go there and warn them.
- Reported today, there are at least 25 30 water spigots, each one of them were broken and stolen. It would cost about \$700 to replace all.
- 6. Wednesday Night Market fees have not changed in so many years. Fees need to be revisited and updated.
- 7. G4S Contract is up, it's been 5 years. Since then, there has been the addition of the festival huts so plans are to increase security both manpower and security hours. Bid process is ongoing.
- 8. In regards to the Catholic School bussing, President Arceo met with the Superintendent of Catholic Schools and he arranged for a school aid from each school go out and supervise the kids until they are picked up. The problem is with the students from the Charter School. A suggestion was made to post up warning signs for the students.
- 9. Upcoming calendar of events for CHamoru Village provided. Entertainment from local dance groups and local bands are scheduled to perform.

10.We're looking into the direction of Jennifer Paulino becoming the General Manager of CHamoru Village. What's still missing is the AA, the CHamoru Village General Manager and Maintenance Supervisor. It was suggested by Vicente Meno that we promote within as we already have qualified people in the system.

A. FestPac

Scheduled from June 10-21, 2020 in Hawaii. We will have 100 delegates, in which selection will be announced in January or end of February 2020. Orientations are going on. There are 2 administrators going which is DCA President as Head of Delegation and the Governor or Lt. Governor. Funding will come from the Present of the Arts. To offset some of the cost, they will be doing some fundraisers and get sponsorship.

B. CHamoru Heritage Task Force

Tasked to assess all agencies that are CHamoru serving and CHamoru centric and how to make alliances and collaborate to find commonalities. Deadline is December 1, 2019 to give recommendation to the Governor of findings. It is alliance based and collaboration based with all the entities.

C. Fuetsan CHamoru

This is the Liaison group from every department. 2 liaisons are sent from each department who come to train on orthography.

Minutes for DCA Board of Trustees Meeting-DCA/GM Conf. Rm Tuesday November 19, 2019- 2pm Page 4 of 4

VI. OLD BUSINESS

Audit Status-President Arceo reported that on our side it's done it's now with E&Y and we should be receiving the reports soon.

VII. ADJOURNMENT

Motion to adjourn the meeting made by Board Member Vicente Meno and seconded by Dina Hernandez. All in favor, meeting adjourned.

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Mary Shelly Gibson, Vice Chair

Board of Trustee

Dipåttamenton I Kaohao Guinahan CHamoru

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ATTESTED TO BE TRUE AND CORRECT:

Anna Marie Arceo, Mås Ge'hilo

Dipattamenton I Kaohao Guinahan CHamoru

Date

Maria Vilante, Secretary

Board of Trustee

Dipåttamenton I Kaohan Guinahan CHamoru

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Conditions/Restrictions: *Roommate a person who shares a room or apartment with another or others.

GOOD: 3 Lines, 7 Consecutive Days.....\$57.00 BETTER: 3 Lines, 10 Consecutive Days......\$73.00

AUTOMOTIVE PACKAGES

 Automotive - Trucks - Bikes - Boats - Motorcycles Conditions/Restrictions: One vehicle per ad Ad format: Make, Model, Year.

GOOD: 3 Lines, 7 Consecutive Days,	\$58.00
	\$68.50
BEST: 4 Lines, 14 Consecutive Days	\$79.00

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١	GOOD: 3 Lines, 7 Consecutive Days	\$24.50
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	BEST: 3 Lines, 14 Consecutive Days	
	*Price must be included in the ad to	qualify.

PRIVATE PARTY PLEASERS

Personal Items below \$2,500 in total value GOOD: 3 Lines, 7 Consecutive Days......\$33.00 BETTER: 3 Lines, 10 Consecutive Days....... \$43.50 BEST: 3 Lines, 14 Consecutive Days.....\$54.00 *Price must be included in the ad to qualify.

Personal Items below \$2,501 in total value GOOD: 3 Lines, 7 Consecutive Days......\$59.00 BETTER: 3 Lines, 10 Consecutive Days....... \$70.00 BEST: 3 Lines, 14 Consecutive Days......\$80,00 *Price must be included in the ad to qualify.

GARAGESALE • Fundraising • Rummage • Yard Sale

Conditions/Restrictions: 3 Consecutive Days Ad format: Village, Date, Time Garage Sale: Private residence Rummage: School or Non-profit organization GOOD: 3 Lines, 3 Consecutive Days......\$24.50 BETTER: 3 Lines, 7 Consecutive Days.....

Pag

GOOD: 3 Lines, 3 Consecutive Days	\$24.50
BETTER: 3 Lines, 10 Consecutive Days	.\$33.00
BEST: 3 Lines, 14 Days	\$40.00

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Studio - 400 SQF \$995/Month 2-Bedroom - 750 SQF \$1,295/Month 3-Bedroom - 890 SQF \$1,395/Month

253 Chalan Pasaheru Front Office: 646-6961 Sarah-Property Manager 686-8704

The Department of Chamoru Affairs (DCA) Board of Trustees will hold its regular Board Meeting on Tuesday, January 28, 2020 at 2:00pm at the Guam Museum Conference Room in Hagåtña.

Individuals requiring special accommodations may contact Patti Hernandez at 989-2426

Place an ad in PDN CLASSIFIEDS!



Announcement

BOLT ACTION 243 Cal Ruger with Scope, Ammo &SOLD ... SOLD ...

USED Aluminum Shutlers, w/Rails, 8 Windows 4x4, 2 Windoes 3x3, 2 Doors SOLD "SOLD" SOLD"





We are seeking a reliable individual to fill the following position:

Terminal Operator

Successful candidate shall perform work related to the receipt, storage and distribution of petroleum products as it pertains to the operation of the Cabras Distributions Terminal Tank Farm, Liquefied Petroleum Gas Bulk Storage Facility, and distribution pipelines. Other duties performed shall include completion of required reports, inspection and routine maintenance for the terminal and equipment, product quality control, general housekeeping, and implementation of assigned Safe Operations & Responsibility (SOAR) systems requirements as assigned. Previous oil industry experience a plus. Must be able to obtain a T.W.I.C. card.

Please submit resume and complete an application packet between 9 AM thru 4 PM, Monday through Friday at our main office across from St. John's School in Upper Tumon. Deadline for application submission is 4pm, January 24th, 2020.

> South Pacific Petroleum Corporation 816 N Marine Corps Dr. FL 2 Tamuning Guam 96913-4431 ATTN: HRO Recruitment

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Joshua F, Tenorio

DEPARTMENT OF REVENUE AND TAXATION

Government of Guam
P.O. Box 23607, GMF, Guam 96921 Dathe Mansapit - Shiring Cocker Tel: 635-7699 Fax No: 633-2643



Michele B. Santos Deputy Director

PUBLIC NOTICE

The Real Estate Commission will hold a meeting on Thursday, January 23, 2020 at 2:00 p.m. at the Department of Revenue and Taxation Building, Director's Conference Room. at 1240 Army Drive, Barrigada.

For further information, please contact the office staff at 635-1845 or 635-1844.

> DAFNE MANSAPIT-SHIMIZU Real Estate Commissioner





NOTICE OF REGULAR BOARD MEETING

The Guam Economic Development Authority (GEDA), a public corporation, will be holding its Regular Board of Directors meeting on Thursday, January 23, 2020 at 1:30pm in the GEDA conference room located in Suite 511, 5th Floor, International Trade Center (ITC) Building, 590 South Marine Corps Drive, Tamuning, Guam.

Persons requiring special accommodations should contact GEDA's ADA coordinator, Mr. Austin Grant, at 647-4332 or austin.grant@investguam.com.

/s/ MELANIE MENDIOLA

Chief Executive Officer/Administrator This ad was paid for with GEDA's General Fund

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 Automotive · Trucks · Bikes · Boats · Motorcycles Conditions/Restrictions: One vehicle per ad Ad format: Make, Model, Year.

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SUPER DEALS

PRIVATE PARTY PLEASES

GARAGE SALE • Fundraising • Rummage • Yard Sale

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BETTER: 3 Lines, 10 Consecutive Days	
BEST: 3 Lines, 14 Days	\$40.00

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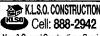
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USED Aluminum Shutters, w/Rails, 8 Windows 4x4, 2 Windoes 3x3, 2 Doors ***SOLD**SOLD**SOLD**

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Pacific Daily News

LOCALIQ

PART OF THE USA TODAY NETWORK

	ADVERTISING IN	SERTION ORDER FORM	
DATE:	1/16/2020	TIME:	
ACCOUNT NA	ME:	Department of Chamoru Affairs	
ACCOUNT #:	INSERTION	ORDER_#:	
CONTACT:	PATTI HERNANDEZ	PHONE: 9892426	
AD SIZE	1X3	TOTAL INCHES:	
	PDN Special Section Digital Joint Region Edge O RUN: Wednesday,	Bayanihan Wraps Pre-print Inserts Text Blast January 22, 2020 and Monday, January 27, 2020	
AD THEME OR HEADLINE: Guam Museum (GM) Kosas Board of Advisors			
X	AD TO BE SET BY PDN	AD TO COME CAMERA READY	
COLOR:	B/W	NO.:	
ADDITIONAL	NSTRUCTION: Patti Hernandez <pat< td=""><td>tti.hernandez@dca.guam.gov></td></pat<>	tti.hernandez@dca.guam.gov>	
	s authorized and verified by: Client cjandria Slone	TOTAL COST: \$120.00 ///7/20 DATE	
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Customer agrees		from all claims (whether valid of invalid), suits, judgments, proceedings,	

Customer agrees to indemnify, defend and hold harmless PDN from all claims (whether valid of invalid), suits, judgments, proceedings, losses, damages, costs and expenses, of any nature whatsoever (including reasonable attorney's fees) for which PDN or any of its affiliates may become liable by reason of PDN's publication of Customer's advertising. Advertisers with specific premium placement request or agreements shall be moved out of premium placement if Camera Ready ads are submitted past deadline to the next available position. The customer also agrees to all retail / digital / classified policies of the newspaper and digital products as printed in the 2018 rate card.

Pacific Daily News | LOCALiQ

PART OF THE USA TODAY NETWORK ADVERTISING INSERTION ORDER FORM 1/16/2020 TIME: DATE: Department of CHamoru Affairs ACCOUNT NAME: **INSERTION ORDER #**: ACCOUNT #: 9892426 CONTACT: PATTI HERNANDEZ PHONE: 1X3 TOTAL INCHES: AD SIZE TO RUN IN: Wraps PDN Special Section Bayanihan Text Blast Digital Joint Region Edge Pre-print Inserts Tuesday, January 21, 2020 and Friday, January 24, 2020 DATE/S AD TO RUN: AD THEME OR HEADLINE: DEPT. OF CHAMORU AFFAIRS BOARD MEETING X AD TO BE SET BY PDN AD TO COME CAMERA READY B/W COLOR: ADDITIONAL INSTRUCTION: Patti Hernandez <patti.hernandez@dca.guam.gov> **TOTAL COST:** \$120.00 THIS ORDER IS AUTHORIZED AND VERIFIED BY: Alejandria Slone

Customer agrees to indemnify, defend and hold harmless PDN from all claims (whether valid of invalid), suits, judgments, proceedings, losses, damages, costs and expenses, of any nature whatsoever (including reasonable attorney's fees) for which PDN or any of its affiliates may become liable by reason of PDN's publication of Customer's advertising. Advertisers with specific premium placement request or agreements shall be moved out of premium placement if Camera Ready ads are submitted past deadline to the next available position. The customer also agrees to all retail / digital / classified policies of the newspaper and digital products as printed in the 2018 rate card.





Lourdes A. Leon Guerrero *Maga 'haga* Joshua F. Tenorio *Sigundo Maga 'lâhi*

January 15, 2020

Anna Marie B. Arceo

Más Ge'helo

The Guam Daily Post Advertisement Department

RE: REQUEST FOR PRICE QUOTATION

Hafa Adai! The Department of Chamorro Affairs, is requesting a price quotation for a print ad for the following:

	Description	Qty	Amount	Total]
1.	Requesting to print ad on a black and white	1	\$23.00 per column inch	\$69.00 per ad per day	
2.	Size 1x3		Column Inch	au pei uay	B

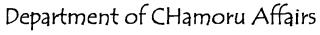
Should you provide such services, we are kindly requesting for a price quotation. If you do not provide these services, you may submit the quotation as a "no quote". Please submit a quotation by COB Thursday, January 16, 2020. If you require additional information, please email me at patti.hernandez@dca.guam.gov.

Si Yu'os Ma'ase'!

PATTI HERNANDEZ Secretary









Lourdes A. Leon Guerrero *Maga haga* Joshua F. Tenorio *Sigundo Maga láhi*

January 15, 2020

Pacific Daily News Advertisement Department

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1.	Requesting to print ad on a black and white	1	allan	
2.	Size 1x3		4	(400)
	My marine			

Should you provide such services, we are kindly requesting for a price quotation. If you do not provide these services, you may submit the quotation as a "no quote". Please submit a quotation by COB Thursday, January 16, 2020. If you require additional information, please email me at patti.hernandez@dca.guam.gov.

Si Yu'os Ma'åse'!

PALTI HERNANDEZ Secretary



